Twin Oaks
Primary School

Welcome to Reception

June 2026

Welcome to Cherry class

Ms Boswell and Sam

The school where everyone is valued and all succeed

Twin Oaks Primary School

Clothes and uniform

- Label everything with your child's name
- Velcro fasteners not laces
- Hair up
- No Jewellery except ear studs
- P.E kits- black shorts, white T shirt, black pumps.

Settling in

- **Our aim is to help your child's transition into**
- **full time education as smooth as possible.**
- **Our settling in process is as follows:**
- **Stay and play sessions**
- **Home visits in September:** sign up for an appointment before you leave.
- **Staggered start from week beginning 7th September-** Children are to be dropped off via the main gate and collected from the main entrance
- Two days until 12, then 3rd day until 1pm- stay for lunch then go home, and then full time.
- Full time (8.45am – 3:30pm)

The Reception curriculum

We follow the Early Years Foundation Curriculum

- Teaching through
  - Short direct teaching activities
  - Learning through play
  - Group work
  - A different topic each term
- Children are observed and assessed through their play
- Targets set and progress reported at parents' evenings.
- We ask parents to provide a warm school coat, wellingtons and spare clothes to enable the children to play outside in all weathers. Waterproof clothes are great too!
- We like to go on trips and visits too!

Reading and phonics in Reception

- Book bags to be in school everyday.
- Reading records to be written in twice a week.
- A range of staged books.
- Daily phonics sessions
- Daily story time at the end of the day
- 1:1 reading with an adult at least once a week
- We love books! Help your child to love them
- as well by reading to them as much as possible at home.

https://www.twinoaks.lewisham.sch.uk/Phonics-support-for-parents/

Behaviour at Twin Oaks

- Good to be Green

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Eating!

- All of our children have school dinners in the school hall. Meals are prepared on site by our cook Sal using fresh ingredients.
- Our senior midday meals supervisor is Sam

- We are a healthy school and we promote healthy living and eating. Fruit and bagels are provided at snack time every day.

Keeping in touch

- Weekly Newsletter
- Termly class letters
- Parent workshops
- Staff available at beginning and end of the day
- Senior teachers are available at the beginning and end of each day and for appointments if you wish to speak with them.
- Reading diaries
- Call us 0208 6924321
- Medical Letters

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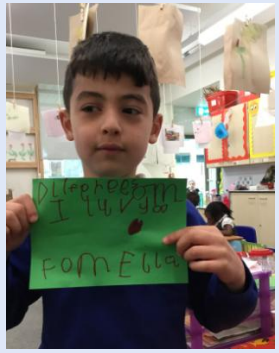
Attendance

- Bring your child to school EVERY DAY!
- Children are expected to have at least 95% attendance. This allows for two weeks off school each year from childhood ailments. If there are serious issues with attendance families will be referred to Lewisham's Attendance and Welfare service who can take families to court when children have poor attendance.
- Make medical appointments out of school time.
- Family holidays will generally not be authorised as school is closed for 13 weeks per year. Lewisham can fine families who take children out of school.

What if my child is ill?

- If your child is a bit under the weather such as with a normal cold, please bring them in! We will contact you if we feel they are too ill to be here.
- If your child needs to stay at home call the office to let us know what is wrong. Ring each day to give us an update.
- We can administer asthma pumps and any medication prescribed by doctors to be given 4 times daily. A permission form must be completed in the school office first.
- You are welcome to come in at lunch time to give your child some Calpol if that would help too!

What we need from you....



- Be on time! 8.45-9.00am every morning, 3.30pm every afternoon
- Names in/on everything
- Register for a Parent Pay account – we are cash free!
- Long hair tied up
- PE kits in school every week.
- No jewellery except studs.
- School clothes and shoes with velcro fasteners.
- No toys in school
- Book bags with reading records books in school everyday
- Return anything borrowed from school in the condition they were sent out. If anything is missing or damaged please let us know.

Helping your child at home

- Talk to your child about their day.
- Read with your child every day.
- Focus on learning letter sounds and shapes lower case alphabet.
- Encourage children to write if they wish to do so. Help them to use a capital letter at the beginning of their name and lower case for the rest.
- Practise counting sets of objects.
- Point out numbers in the local environment.
- Stay in touch with us, ask questions and share ideas or concerns.
- Practise getting dressed and using the toilet independently.

Getting your child ready for school

- School is different from nursery/ playgroup or home.
- Ratio of adults to children is higher- help your child to tell adults when they need help, are hurt or have a problem.
- Talk to them about what has happened each day and try to share their new experiences.
- Anything you are not sure about

please speak to us straight away.

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We are here to help!

- Miss Cartwright is our Headteacher

- Miss Langridge is our Deputy Head

- Miss Shearsby is our SENDCO

- Rebecca is our pupil welfare officer

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